



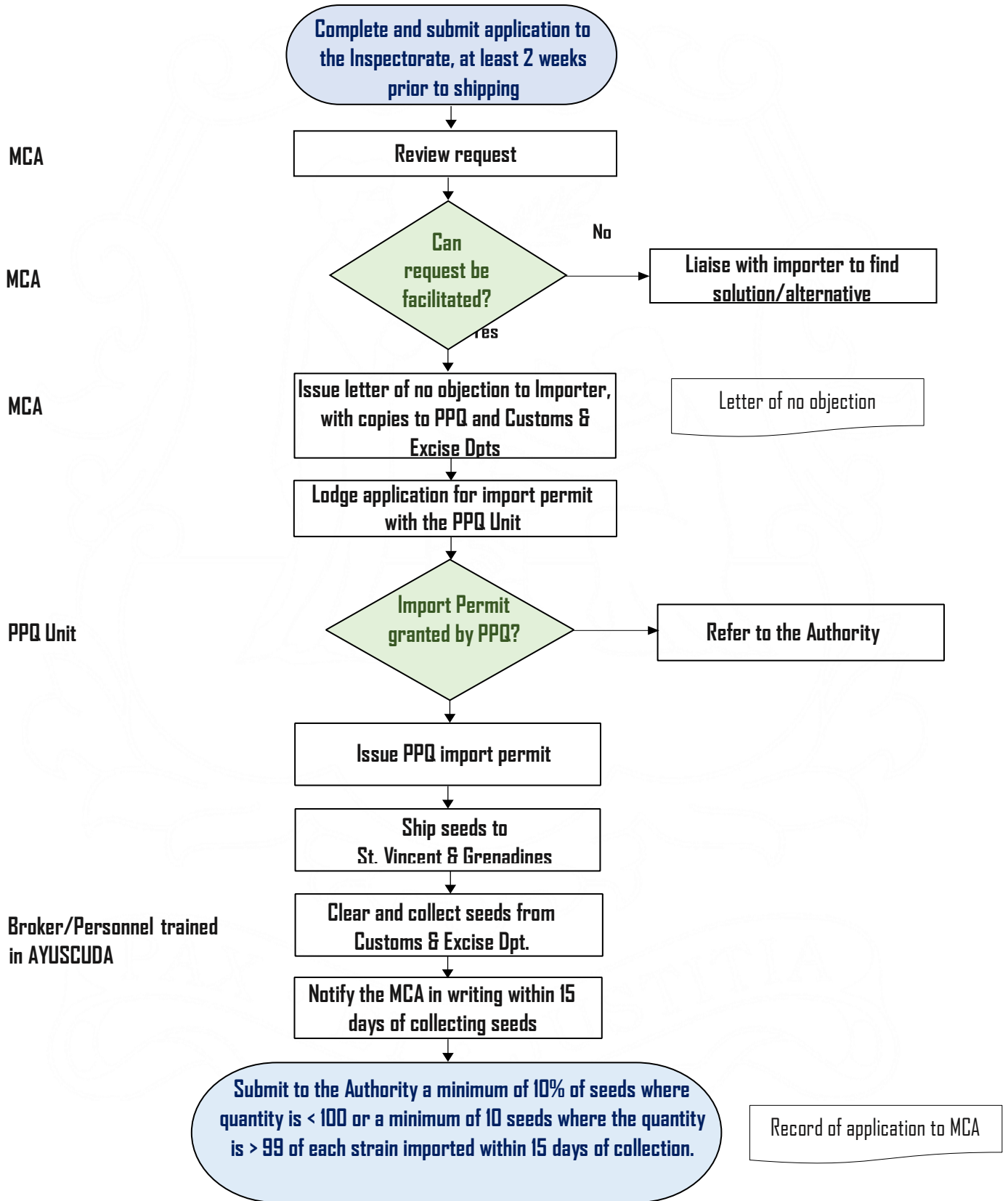
MEDICINAL CANNABIS AUTHORITY ST. VINCENT AND THE GRENADINES

IMPORT/EXPORT OF CANNABIS MATERIAL

Import of Cannabis Seeds

1. To import seeds, the importer must complete and submit to the Medicinal Cannabis Authority (MCA) Inspectorate Division **Form D(A) Supplementary Application Form for the Import of Cannabis Seeds** and at least *two (2) weeks* prior to shipment.
2. The MCA will review the application and if approved, the Authority would issue a letter of no objection for the import of cannabis seeds to the importer. This letter would be copied to the Plant Protection and Quarantine (PPQ) Unit and the Customs and Excise Department. If necessary, a letter of approval can be issued to the exporter.
3. The importer would then lodge an application for an import permit to the PPQ Unit, using the letter of no objection from the MCA.
The PPQ is located in Campden Park on the main road to the Campden Park Industrial site (Telephone: 1-784-457-1283, email: ppq@gov.vc).
4. If all is in order, the PPQ Unit will issue an import permit to the importer.
5. Upon receipt of this import permit, the importer can now proceed to ship the seeds to St. Vincent and the Grenadines.
6. With the letter of no objection and PPQ import permit, the importer would be able to clear and subsequently collect the seeds from the Customs and Excise Department. No Value Added Taxes (VAT) is charged on the import of seed. However, the importer is required to pay the customs service charge of 5%.
The importer is advised to engage the services of a registered Customs Broker or to train personnel in the use of the Automated System for Customs Data (ASYCUDA) Selectivity Module to guide them through this process.
7. Within fifteen (15) days of collecting the seeds, the importer shall notify the Authority in writing (via email or letter) that the items have been received.
8. The importer ***shall submit to the MCA Inspectorate 10% of each strain of imported seeds collected if the quantity of imported seeds are less than one hundred (100), or a minimum of ten (10) seeds if the quantity of imported seeds are one hundred (100) or more***, along with a copy of the documents that were received with the imported seeds, including the shipping bill/ declaration.

IMPORT OF CANNABIS SEEDS TO ST. VINCENT AND THE GRENADINES



Legend
 MCA or Authority - Medicinal Cannabis Authority
 PPQ - Plant Protection and Quarantine

Import of Cannabis Material (with the exception of seeds)

1. For the import of other medicinal cannabis material, a Manufacturing Licensee or Dispensing Licensee must submit to the MCA Licensing Department prior to shipment of medicinal cannabis, the following:
 - a. **Completed Sub-Form D Application for Import/Export Licence;**
 - b. **Completed Form D(B) Supplementary Application Form for the Import of Medicinal Cannabis Material.**
 - c. **A pre-authorisation letter/certificate issued by the competent authority of the exporting country;**
 - d. **Certificate of Analysis from an accredited laboratory, where applicable;**
 - e. **A phytosanitary Certificate** for the import of plant material only.
 - f. **Non-refundable application fee** in accordance with the Licence Fees regulations; and
 - g. **Prescribed licence fee** in accordance with the Licensing Fees Regulations (this fee will be returned if the application is not approved).

NB. The import of cannabis flower is discouraged.

2. On assessing the application, the Authority must also be satisfied that the following criteria have been met:
 - a. An estimate for medicinal cannabis has been confirmed by the International Narcotics Control Board (INCB);
 - b. The quantity to be imported does not exceed the total of the INCB estimates for medicinal cannabis of St. Vincent and the Grenadines; and
 - c. If the estimate is too low, the MCA must furnish the INCB with a supplementary estimate and an explanation of why the supplement is needed. Confirmation by the Board is required before the import can be authorised.
3. After reviewing the application, the MCA would notify the Licensee in writing (via email or letter) of the outcome of the application.
4. FOR THE IMPORT OF RAW PLANT MATERIAL ONLY
 - i. If all requirements have been met and the application is approved, the MCA would issue a letter of no objection with the details of the specific shipment to the Licensee, with a copy to the PPQ Unit. The letter will have an expiry date of 6 months or the date of the shipment, whichever date is soonest.
 - ii. The Licensee would then lodge an application for an import permit with the PPQ Unit, using the letter of no objection from the MCA.

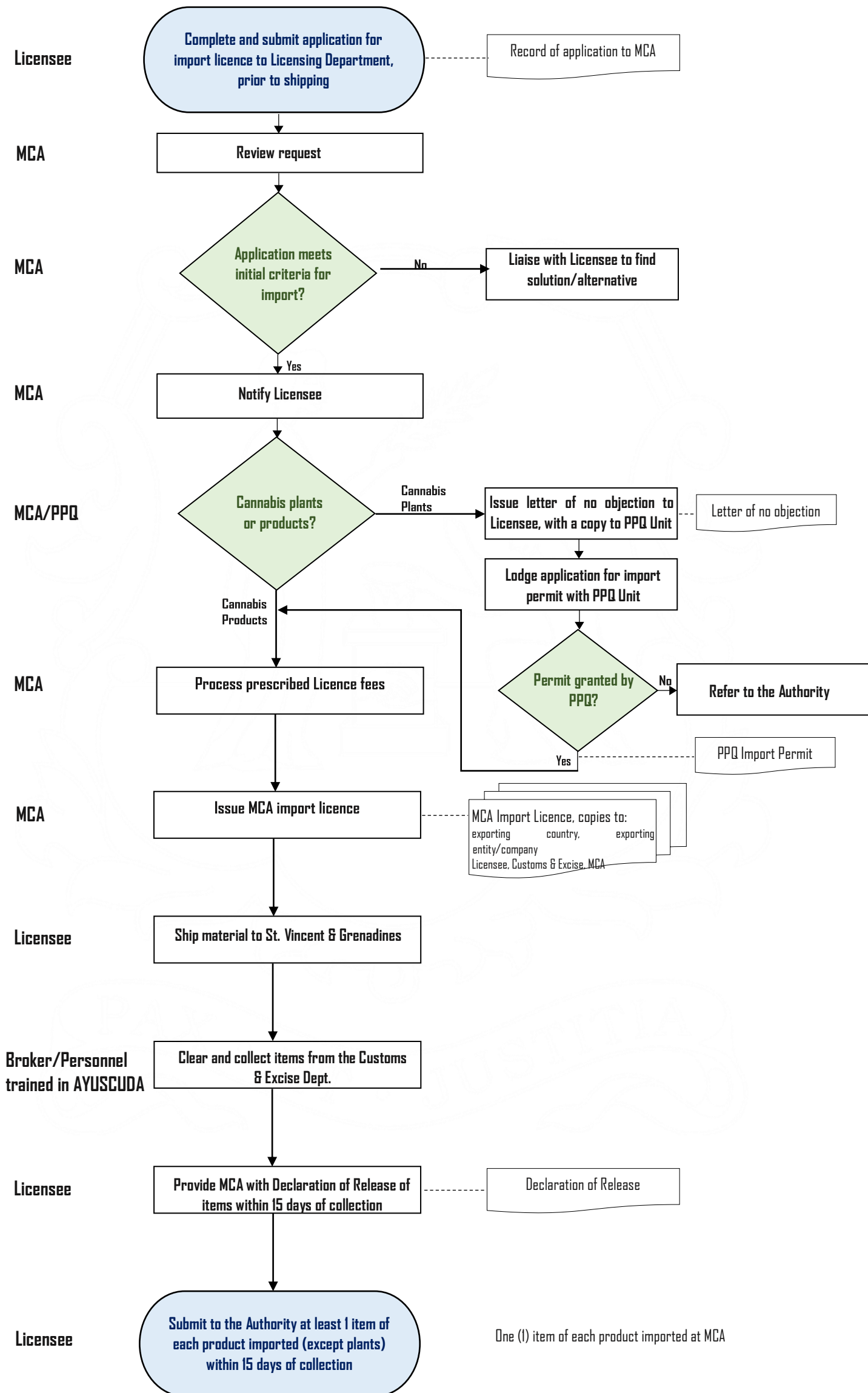
- iii. If all is in order, the PPQ Unit would issue an import permit; the Licensee is required to submit a copy of this permit to the MCA Licensing Department in order to proceed.
5. If all requirements are met in accordance with the import and export regulations, the Authority would issue an import licence and copies will be disseminated as follows:
 - one copy to the competent authorities of the exporting country;
 - one copy to the exporting entity;
 - one copy to the importer (i.e. Licensee);
 - one copy to the Customs and Excise Department; and
 - one copy will be kept for MCA records.
6. The Licensee can now proceed to ship the medicinal cannabis material to St. Vincent and the Grenadines.
7. Using the import licence (and the PPQ import permit for the import of plant material), the Licensee would be able to clear and collect the items from the Customs and Excise Department.

The importer is encouraged to engage the services of a Customs Broker or to train personnel in the use of the Automated System for Customs Data (ASYCUDA) Selectivity Module to assist in guiding them through this process.
8. Within fifteen (15) days of collecting the items, on the form provided, the Licensee shall provide the Authority, with a declaration that contains the following information: -
 - a. the name of the licensee and a copy of the import licence in respect of the shipment;
 - b. the date of release of the shipment; and
 - c. in respect of the imported medicinal cannabis product its –
 - i. its description (including an indication as to whether it is in the form of seeds, plants or dried cannabis, where applicable);
 - ii. intended use;
 - iii. brand name, if applicable; and
 - iv. quantity.
 - d. **The Licensee is also required to submit a sample of each type of material imported (except plants).**

N.B. The applicant is not permitted to ship any items until an import licence has been issue by the MCA. A separate application is required for each shipment.

Only a manufacturing licensee or dispensing licensee may apply for this licence.

IMPORT OF CANNABIS MATERIAL (EXCEPT SEEDS) TO ST. VINCENT AND THE GRENADINES



Export of Cannabis Material

1. To export medicinal cannabis material, a licensee must complete and submit to the MCA at least *two (2) weeks* prior to shipment:
 - **Sub-Form D Import/Export Licence;**
 - **Form D(C) Supplementary Application Form for the Export of Medicinal Cannabis Material;**
 - **A copy of the import licence** issued by a competent authority in the country of final destination that sets out the name and address of the site of the importer in the country of final destination, and the details of the medicinal cannabis product;
 - **Non-refundable application fee** in accordance with the Licence fees regulations; and
 - **Prescribed licence fee** in accordance with the Licensing Fees Regulations (this fee will be returned if the application is not approved).

2. The licensee lodges an application with the Plant Protection and Quarantine Unit for a phytosanitary certificate where medicinal cannabis flower is to be exported.
For expediency, this application can be submitted concurrent with, or before the application for an export licence.

3. If all is in order, the Plant Protection and Quarantine Unit will issue a phytosanitary certificate to the exporter.

4. The Authority reviews the application. Before granting an export licence, the Medicinal Cannabis Authority must be satisfied that the following criteria have been met:
 - a. The competent authority of the country of destination has issued an import authorisation/ licence/ permit in good and due form. In case of doubt with respect to the authenticity of that document, the MCA would contact the competent national authority of the importing country and/or the INCB Board for clarification;
 - b. The country of destination has an estimate for the drug it is seeking to import. In case of doubt, the MCA would contact the competent national authority of the importing country and/or the INCB Board for clarification;
 - c. The quantity requested in the import authorisation/ licence/ permit does not exceed the total of the estimates of the country of destination. In case of doubt, the MCA would contact the competent national authority of the importing country and/or the INCB Board for clarification;
 - d. The exporter holds a valid licence permitting the handling of medicinal cannabis.

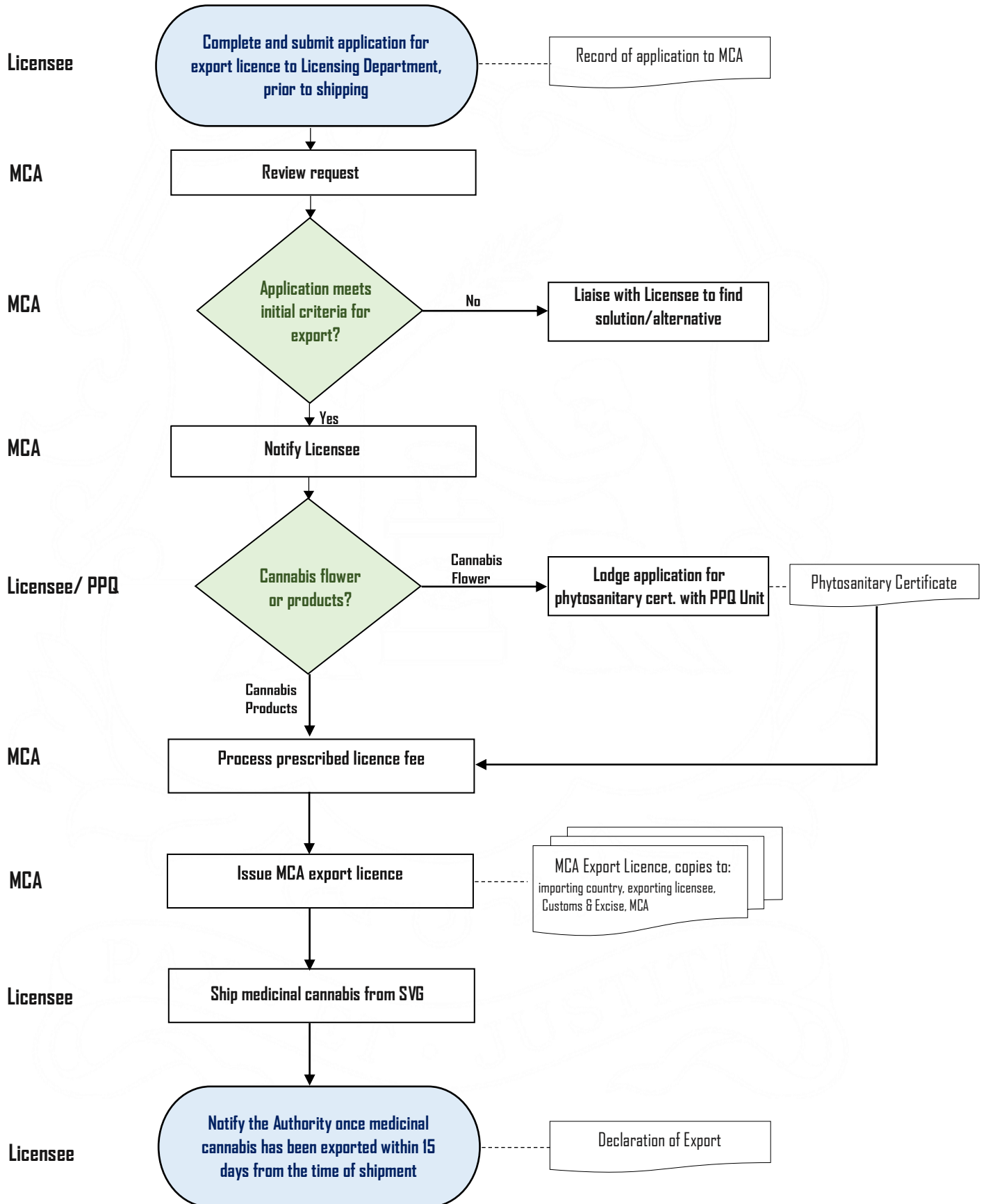
5. If all requirements are met in accordance with the import and export regulations, the Authority would then issue an export licence and copies will be disseminated as follows:
 - one copy to the competent authorities of the importing country;
 - two copies to the exporter, one of which must accompany the consignment, the other copy may be kept for records;
 - one copy to the Customs and Excise Department, and
 - another copy would be kept in the records of the MCA.

6. Within fifteen days after the day on which a shipment of the medicinal cannabis product is exported the holder of an export licence will submit to the Authority, on the form provided, a declaration that contains the following information –
 - the name of the licensee and a copy of the export licence in respect of the shipment;
 - the date of export;
 - in respect of the exported medicinal cannabis –
 - i. its description (including an indication as to whether it is in the form of seeds, plants or dried cannabis, where applicable);
 - ii. its intended use;
 - iii. if applicable, its brand name;
 - iv. its quantity; and
 - v. its percentages of any range of chemicals substances therein including phytocannabinoids, delta-9-tetrahydrocannabinol (THC) and cannabidiol (CBD).

7. After receiving the shipment, the importing authority would return the accompanying export licence with an endorsement certifying the amount actually imported.

N.B. The applicant is not permitted to ship any items until an export licence has been issued by the MCA. A separate application is required for each shipment. Only a registered sole trader, company or other business may apply for this licence.

EXPORT OF CANNABIS MATERIAL FROM ST. VINCENT AND THE GRENADINES



Legend
 MCA or Authority - Medicinal Cannabis Authority
 PPQ - Plant Protection and Quarantine



**MEDICINAL CANNABIS AUTHORITY
ST. VINCENT AND THE GRENADINES**

**FORM D(A) SUPPLEMENTARY APPLICATION FORM FOR
THE IMPORT OF CANNABIS SEEDS**

Applicant Name: _____

Address: _____

Shipping Agent: _____

Customs Broker: _____

Phytosanitary Certificate #: _____

Date: _____

Strain Name	Quantity	Origin	Cannabinoid Profile	Sexual Genotype /Feminised		Environmental History
				Yes	No	

Approved by:

Biotechnologist

Chief Inspector



**MEDICINAL CANNABIS AUTHORITY
ST. VINCENT AND THE GRENADINES**

**FORM D(B) SUPPLEMENTARY APPLICATION FORM FOR
THE IMPORT OF MEDICINAL CANNABIS**

Instructions to Applicant - Please read the form carefully and complete in BLOCK CAPITALS. Kindly return all other supporting documents. A separate application is required for each shipment. Only a registered sole trader, company or other business may apply for this licence.

1. Importer (name and physical address) Licence Type: Licence No.:		2. Pre-export authorisation number: Date of issue: Place of issue:
		3. Date of entry envisaged:
4. Exporter in the country of origin (name and address) Licence/ registration number:		5. Issuing authority (name, address, telephone and facsimile number)
6. Other operator/agent (name and address)	7. Customs office where import authorisation will be lodged (name and address): 8. Country of transit or transshipment:	
9. Ultimate consignee (name and address)	10. Point of entry into SVG:	11. Means of transport:
	12. Point of exit from exporting country:	13. Itinerary:
13(a). Name of substance to be imported (brand name and/or international proprietary name): Number of units: Weight or volume of each unit: Intended use:		14(a). HS number:
		15(a). CAS number:
		16(a). Net weight:
		17(a). Percentage of mixture:
		18(a). Invoice number:

13(b). Name of substance to be imported (brand name and/or international proprietary name)	14(b). HS number:
	15(b). CAS number:
	16(b). Net weight:
	17(b). Percentage of mixture:
	18(b). Invoice number:

Basic Characteristics (seeds, clones, tissue culture or mother plants):					
Strain Name	Origin	Cannabinoid Profile	Sexual Genotype /Feminised		Environmental History
			Yes	No	

19. Declaration by applicant
 I declare that, to the best of my knowledge, all the information in this application is true, correct and complete. I am aware that giving false or misleading information constitutes an offence.

 Name:

_____ (applicant)
 representing:

 Signature

 Date:

20. (For official MCA use only)
 Information for Box 19 still required:
 Yes No
 Information for Boxes 9, 10, 11, 12 and 13 still required:
 Yes No

 Signature

 Date:

21. (For completion by Customs and Excise Department)
 Number of customs import permit:

Official Stamp

22. Confirmation of entry into Importing Country:
 (For completion by the Customs Authority at the point of entry)

 Date of entry

 Signature of officer

 Date

 Function

Stamp



**MEDICINAL CANNABIS AUTHORITY
ST. VINCENT AND THE GRENADINES**

**FORM D(C) SUPPLEMENTARY APPLICATION FORM FOR THE EXPORT OF
MEDICINAL CANNABIS**

Instructions to Applicant - Please read the form carefully and complete in BLOCK CAPITALS. Kindly return all other supporting documents. A separate application is required for each shipment. Only a registered sole trader, company or other business may apply for this licence.

1. Exporter (name and physical address) Licence Type: Licence No.		2. Importer in the country of final destination (name and address) Competent authority (name, address, telephone and facsimile number) Licence or permit number: Date of Issue:	
3. Other operator/agent (name and address)	4. Customs office, sufferance warehouse or bonded warehouse at which shipment is to be presented for export (name and address):		
5. Type of vessel, carrier and other details of shipment type	6. Port of exit from SVG:	7. Each mode of transportation to be used	
	8. Country and port of import:	9. Any country of transit or transshipment:	
13(a). Name of substance to be exported (Brand name and/ or international non-proprietary name): Number of units: Weight or volume of each unit: Presence of specific isolate, if applicable:		14(a). HS number:	
		15(a). CAS number:	
		16(a). Net weight:	
		17(a). Percentage of mixture:	
		18(a). Invoice number:	

13(b). Name of substance to be exported (Brand name and/ or international non-proprietary name): Number of units: Weight or volume of each unit: Presence of specific isolate, if applicable:	14(b). HS number:
	15(b). CAS number:
	16(b). Net weight:
	17(b). Percentage of mixture:
	18(b). Invoice number:

19. Basic Characteristics (seeds, clones, tissue culture or mother plants):					
Strain Name	Origin	Cannabinoid Profile	Sexual Genotype /Feminized		Environmental History
			Yes	No	

20. Declaration by applicant

I declare that, to the best of my knowledge, all the information in this application is true, correct and complete. I am aware that giving false or misleading information constitutes an offence.

I declare that, to the best of my knowledge, the shipment does not contravene any laws of the country of final destination or any country of transit or transshipment.

Name

_____ (applicant)

Representing

Signature Date:

21. (For official MCA use only)

Information for Box 20 still required:

Yes No

Information for Boxes 13,14,15,16,17,18 and 19 still required:

Yes No

Signature

Date: Official Stamp

22. (For completion by Customs and Excise Department)

Number of customs import permit:

Official Stamp

23. Confirmation of exit from St. Vincent and the Grenadines:
 (For completion by the Customs Authority at the point of exit)

Date of entry

Signature of officer Function

Date Stamp



**MEDICINAL CANNABIS AUTHORITY
ST. VINCENT AND THE GRENADINES**

**DECLARATION AFTER RELEASE OF THE IMPORT OF MEDICINAL CANNABIS
FROM THE CUSTOMS AND EXCISE DEPARTMENT**

Instructions to Applicant - Please read the form carefully and complete in BLOCK CAPITALS.
Kindly return with the original import licence in respect of the shipment and all other supporting documentation.

1. Importer (name and physical address)	2. Pre-export authorisation no.: Date of issue: Place of issue:
FOR COMPLETION BY CUSTOMS AND EXCISE DEPARTMENT	
3. In respect of the imported medicinal cannabis product – c) Name of item imported d) Quantity imported	
NOTES:	
22. Confirmation of entry into Importing Country: (For completion by the Customs Authority at the point of entry) _____ Date of entry _____ Signature of officer _____ Date _____ Designation Stamp	